



<b>Title:</b> Transfer and CLEP Credit	Policy No.: ADM 1.64	Date: 6/13/08 Rev.: 3/28/11
Areas Affected: All BSMCON Faculty & Students		Page 1 of 1

**POLICY STATEMENT:**

The College will review nursing and non-nursing courses successfully completed prior to enrollment at the College for transfer credit. The College will follow the JSRCC CLEP policy for applicable course transfer credit.

**PURPOSE**

To grant students transfer credit, when applicable, for classes taken at other colleges; transfer credit may also be awarded for successfully completed College Level Examination Program (CLEP), Advanced Placement (AP), and International Baccalaureate (IB) examinations that cover material that is part of the College curriculum.

**PROCEDURE**

General Education Courses Prior to Enrollment:

The College will accept transfer credits providing:

- Credits were earned at institutions accredited by agencies recognized by the United States Department of Education
- Course content and credit was substantially similar to the required College course
- Grade of "C" or above was achieved

Math and Science courses must be less than or equal to five years in age from the date of application to be considered for transfer credit. This requirement does not apply to students enrolled in the RN to BSN program.

Dual enrollment courses that meet the above criteria are accepted. An official transcript from the college that awarded the dual enrollment credit must be provided.

Credit through Examination:

Students may also receive transfer credit through the administration of the CLEP, the College Entrance Examination Board (CEEB), the AP program, or the IB program. Transfer credit is awarded only if the student achieves an acceptable examination score. Students may receive transfer credit for CLEP exams while they are enrolled as well. The required scores and appropriate credit hours can be found on the J. Sargeant Reynolds bulletin.

Only courses taken while enrolled at the College will count toward a student's GPA.

Reference Policy # \_\_\_\_\_

<b>Approved by:</b> _____ Signature	<u>Assistant Dean of Student Services</u> _____ Provost/VP Title	_____ Date
<b>Approval History:</b> Committees and Dates: Director of Registration & Enrollment – 6/08, 8/08, 10/09 Policy Committee – 3/28/11		