



Title: General Progression Information	Policy No.: APG 2.0	Date: 6/9/08 Rev.: 7/6/11
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Areas Affected: All BSMCON Faculty & Students Page 1 of 3

Policy Statement:

Diploma/BSN

The following criteria are used to determine satisfactory progress throughout the curriculum:

- A cumulative GPA of 2.0 or above in all nursing and non-nursing courses is required for progression to the next level of the curriculum and to graduate. A student with a cumulative GPA <2.0 in all nursing and non-nursing courses may continue course work **within their current level of curriculum or in courses without prerequisites** but will be placed on **academic probation** for a period not to exceed one semester. If a cumulative GPA of ≥ 2.0 is not achieved by the end of the probation period the student is academically dismissed and must withdraw from the program. A probation period is defined as one semester.
- Official transcripts, grades, or school references will not be released until a student meets all financial obligations to the College.
- Students earning grades of D, F, or WF in a single nursing or pathopharmacology course may repeat the course one time. A second failure of a nursing or pathopharmacology course will result in dismissal from the program.
- The time frame requirement does not create a contract for continued enrollment at the College, nor does it constitute an offer to contract for continued enrollment for any length of time.
- See ADM policy 1.21 and 1.22 for additional requirements.

RN to BSN

The following criteria are used to determine satisfactory progress throughout the curriculum:

- A cumulative GPA of 2.0 or above in all nursing courses is required for progression to the next semester of the curriculum and to graduate.
- Official transcripts, grades, or school references will not be released until a student meets all financial obligations to the College.
- Students earning grades of D, F, or WF in a single nursing course may repeat the course one time. Two failures of nursing courses will result in dismissal from the program.
- The time frame requirement does not create a contract for continued enrollment at the College, nor does it constitute an offer to contract for continued enrollment for any length of time.

Reference Policy # CUR 1.12; CUR 1.2; CUR 1.30; CUR 1.40; CUR 1.50; CUR 2.10; ADM 1.63; ADM 1.64; ADM 3.34; ADM 4.23

Approved by:		
_____	Dean of Nursing _____	_____
Signature	Provost/VP _____	Date
	Title	
Approval History:		
Committees and Dates:		
APG – 12/09; 10/10; 11/10, 4/11		
Faculty Forum –10/10, 4/11		
Policy Committee – 7/6/11		
Faculty Organization-5/11		

Diploma/BSN/RN to BSN*Completion Date of Program:*

- The official completion date of the program shall be defined as the last date of the term as specified on the Bon Secours Memorial College of Nursing academic calendar.

Course Withdrawal:

- If a student withdraws from a course either voluntarily or involuntarily, the credit hours attempted for that course will be included in the calculation used to determine the maximum time for program completion.

Grade of incomplete:

- An incomplete grade may be assigned by the instructor for theory or clinical requirements, when extenuating circumstances such as illness or another emergency prevent a student from completing course requirements by the end of the course. The instructor discusses with the student and identifies a plan for completion of the course requirement(s). Failure to satisfactorily complete the necessary course requirement(s) within the approved time frame will result in course failure. This time frame shall be **6 weeks for the diploma program and by the first official date of the following semester for the BSN and RN to BSN programs**. A waiver may be granted in extenuating circumstances in which the time frame is unreasonable. In this circumstance, the student must meet the requirement(s) by the last official date of the following semester.

Sequence:

- Nursing and pathopharmacology courses must be taken according to the time frame designated in the curriculum plan.

Diploma/BSN

- Non-nursing courses may be taken before the scheduled semester. Non-nursing courses taken out of sequence must not conflict with the nursing course schedule. The transferability of non-nursing courses should be confirmed with the Office of Registration and Enrollment. Failure to do so may result in no credit being granted for the course by the College (see [Course Prerequisites](#) for additional information).

Course Requirements for Progression:**Nursing and Pathopharmacology courses****Diploma**

The following requirements must be completed concurrently to pass nursing courses. Failure to achieve these requirements will result in failure of the nursing course.

1. Student testing within each nursing course will account for 85% of the total student grade per course and must average a weighted in-class closed book quiz/test/examination average of 80% or higher.
2. Clinical evaluation of satisfactory.
3. Attendance at 90% or more of clinical hours.
4. Simulation laboratory evaluation of satisfactory (where applicable).
5. Grade of 100% on the Medication Calculation and Administration Test.

BSN/RN to BSN

1. Students must meet all course requirements outlined in each course syllabus.
2. Students should refer to other applicable policies regarding grades and progression, particularly Grading System (APG 2.1), Honor Code System (SAP1.11) and Student Attendance and tardiness (SAP1.13)

Non-Nursing Courses- Diploma/BSN only

1. A grade of 'F' , 'D' or 'WF' on any non-nursing course does not meet curriculum requirements and must be repeated.
2. A student must arrange for an official transcript to be sent to the Registrar at the end of each semester in which a course is taken at another college.
3. A student having difficulty with non-nursing courses is strongly encouraged to seek assistance from their general education course faculty or his/her advisor.
4. A student planning to drop a general education course must discuss his/her intent with his/her advisor or the Dean of Nursing.
5. A student receiving a failing grade in a non-nursing course must notify the Registrar and make an appointment with the advisor for curriculum planning immediately.