



Title: Academic Advisement and Support Services	Policy No.: ADM 2.05	Date: 6/13/08 Rev.: 1/30/12, 8/1/14, 8/1/15
Areas Affected: All BSMCON Faculty & Students		Page 1 of 1

Policy Statement:


After students have been through the orientation process, the Director of Student Success assigns each new student a permanent faculty adviser to foster student success and to help guide the student's educational experience. The faculty adviser supports students by serving as a resource, monitoring academic progress/degree completion, clarifying College policies and procedures, helping students with scheduling, curriculum planning, and facilitating professional preparation.

The Advisee/Adviser Relationship:

- The student is responsible for clarifying personal goals and interests, being knowledgeable about requirements and policies, taking initiative in meeting and working with his/her adviser, and accepting responsibility for decisions.
- Students are encouraged to get to know their adviser and meet with them several times each semester.
- Students must schedule an appointment at least once each semester for advising and registration for classes. Changes to students' advising plans must be made in consultation with their advisor.
- Both student and faculty share responsibility for the outcome of the advising relationship.

The Office of Student Success is available for a variety of support services. The Director of Student Success coordinates academic advising services, in addition to academic support.

Reference Policy # _____

Approved by:  Signature	Dean of Student Services Provost/VP Title	8/1/15 8-1-15 Date
Approval History: Committees and Dates: Director of Student Success – 6/08, 1/12 Policy Committee – 1/30/12, 11/17/14		
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