



Readmission Recommendation Form

Please use this form for the **Faculty Reference Requirement**

Student Name: _____

Faculty Member: _____ Name of Course: _____

Please rate the student in terms of the following categories by circling the appropriate rating:

Evaluation Table						
1. Overall academic preparation	Unsatisfactory	Below Average	Average	Above Average	Excellent	Unable to Comment
Comments:						
2. Preparation of assignments	Unsatisfactory	Below Average	Average	Above Average	Excellent	Unable to Comment
Comments:						
3. Tests & Quizzes	Unsatisfactory	Below Average	Average	Above Average	Excellent	Unable to Comment
Comments:						
4. Attendance	Unsatisfactory	Below Average	Average	Above Average	Excellent	Unable to Comment
Comments:						
5. Class participation	Unsatisfactory	Below Average	Average	Above Average	Excellent	Unable to Comment
Comments:						
6. Ability to work with others	Unsatisfactory	Below Average	Average	Above Average	Excellent	Unable to Comment
Comments:						
7. Ability to manage time	Unsatisfactory	Below Average	Average	Above Average	Excellent	Unable to Comment
Comments:						
8. Ability to complete tasks	Unsatisfactory	Below Average	Average	Above Average	Excellent	Unable to Comment
Comments:						

I recommend that the above-named student be:

- Re-admitted unconditionally
- Re-admitted with conditions (see comments)
- Re-admitted with reservations (see comments)
- Denied readmission (see comments)

Comments:

Faculty Signature: _____ Date: _____