



Title: Changes of Curricula, Courses, Catalog, and/or Semester Schedule

Policy No.: ADM 2.04

Date: 8/1/12
 Rev.: 8/1/13, 8/1/16

Areas Affected: All BSMCON Students

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POLICY STATEMENT:

The College reserves the right to make appropriate changes without notice in any information, to include procedures, policies, calendars, requirements, programs, courses offerings and schedules, curricula, financial aid and fees, as published in the catalog, website, and in other communications.



The information provided in the catalog, website, and in other communications, is intended for information purposes only and does not constitute a legal obligation of any kind between the College and any person or entity. While every effort is made to provide accurate and timely information, the College cannot and does not guarantee or warranty that the information is correct, complete, or up-to-date.

The catalog that determines the curricular requirements for a degree is the catalog that is in effect at the time of a student's admission to Bon Secours Memorial College of Nursing. This catalog may be used for a maximum of seven (7) years, provided enrollment is not interrupted for two consecutive regular semesters (fall and spring) and/or the student does not fail a NUR or PHR course. Students whose enrollment is interrupted for two consecutive regular semesters or who fail a NUR or PHR course must use the catalog in effect at the time of re-entry or program change.

The College will make a reasonable effort to honor the statement of curricular requirements in the chosen issue of the catalog. However, because courses and programs are sometimes discontinued and requirements are changed as a result of actions by accrediting associations and other external agencies, the College, having sole discretion, shall make the final determination whether degree requirements are met.

The College reserves the right to cancel or discontinue any courses as a result of low enrollment or for other reasons deemed necessary. In order to assure quality instruction, the College reserves the right to close registration when maximum enrollment has been reached. The College reserves the right to make changes in schedules and/or faculty when necessary.

Reference Policy # _____

Approved by:   Signature	Dean of Student Services _____ Provost/VP _____ Title	5/26/16 _____ 4-7-14 _____ Date
Approval History: Committees and Dates: Registrar- 1/12,3/12; 7/5/13; 3/4/16 Policy Committee – 1/30/12, 3/19/12, 7/10/13, 3/14/16		
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