

**Policy Name:** Suspected Child Abuse or Neglect  
**Policy Number:** ADM 9.14  
**Title of Policy Owner:** Dean of Administration  
**Policy Type:** RHEI/Shared Services BSMCON SCHS SOMI  
**Approved by:** RHEI Leadership Team  
**Effective Date:** 8/1/2025  
**Version:** 1.1  
**Policy Status:** Approved

**I. Policy**

Required reporting of suspected child abuse or neglect.

**II. Purpose**

To provide a mechanism for reporting suspected child abuse or neglect.

**III. Scope**

This policy applies to associates of the Bon Secours Memorial College of Nursing.

**IV. Definitions**

None.

**V. Policy Details**

Under Virginia law (Code of Virginia § 63.2-1508 - 1515, 1509), anyone employed by a private institution of higher education who, in their professional or official capacity, has reason to suspect that a child has been abused or neglected, is required to report the matter immediately to the Department of Social Services. Bon Secours Memorial College of Nursing (the “College”) also requires that the information be immediately shared with the Director of Compliance and Risk Management so that the College can ensure timely compliance with this law and enhance the protection of children.

The College will also report all suspected child abuse and neglect, including sexual assault, to law enforcement and/or to the Virginia Department of Human Services toll-free child abuse and neglect hotline at 800.522.7096.

The immediate report by an associate can be made as follows:

- If a child is in immediate danger, call the police: 911
- Report directly to local law enforcement and/or to the Virginia Department of Human Services toll-free child abuse and neglect hotline at 800.522.7096

After the immediate report has been made (see above), the secondary report by an associate can be made by calling:

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|---------------------|----------------------------------|---------------------|-----------|
| Policy Name:        | Suspected Child Abuse or Neglect | Version:            | 1.1       |
| Original Date:      | 6/30/2022                        | Last Reviewed Date: | 3/21/2025 |
| Last Modified Date: | 3/21/2025                        |                     |           |

- 804.627.5355 for Campus Security
- 804.627.5457 for reporting to the Director of Compliance and Risk Management

**VI. Attachments**

None.

**VII. Related Policies**

1. ADM 9.02 Voluntary Reporting of a Crime  
ADM 9.06 Title IX Sexual Harassment

**VIII. Disclaimers**

Nothing in this policy creates a contractual relationship between Bon Secours Memorial College of Nursing (BSMCON) and any party. BSMCON, in its sole discretion, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

**IX. Version Control**

| Version | Date      | Description   | Prepared by            |
|---------|-----------|---------------|------------------------|
| 1.0     | 6/15/2022 | New policy    | Dean of Administration |
| 1.1     | 3/21/2025 | Minor changes | Dean of Administration |
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