



## **Bon Secours Memorial College of Nursing**

### *Drug-Free Schools and Campuses Regulations Biennial Review: Academic Years 2013-2014 and 2014-2015*

Safety Committee – Chaired by Regina E. Welch, EdD  
Dean, Finance and Administration

Donald J. Fowler, College Safety/Security Coordinator

*Submitted November 19, 2015*

In compliance with the EDGAR Part 86 – Drug and Alcohol Abuse Prevention  
(Education Department General Administrative Regulations as codified in the  
Electronic Code of Federal Regulations [current through March 27, 2015])

**Table of Contents**

Introduction/Overview ..... 3

Evaluation and Findings of the Current Policy ..... 3

Drug and Alcohol – Related Violations and Fatalities ..... 4

Annual Written Notification Process ..... 4

Conclusion ..... 4

References ..... 6

Appendix 1 ..... 7

## Introduction/Overview

The Department of Education Higher Education Act of 1965 (as amended by the Safe and Drug-Free Schools and Communities Act of 1994 and as articulated in the Education Department General Administrative Regulations – EDGAR), requires that any institute of higher education receiving federal financial aid must adopt and implement a program to prevent the use of illicit drugs and the abuse of alcohol by students. The Department of Education’s regulations at 34 C.F.R. Part 86 (“Part 86”) implement this provision, requiring that colleges and universities must 1) distribute certain drug and alcohol prevention information to students every year; and 2) conduct a review of their drug and alcohol prevention programs every other year (a “biennial review”).

### 1. Evaluation and Findings of the Current Policy

This Biennial Review examined the College’s ADM 3.02 Student Drug and Substance Abuse Policy and Prevention program for two academic years, from July 1, 2013 to June 30, 2015. Accordingly, the Bon Secours Memorial College of Nursing certifies it has adopted and implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs by students both on its premises and as a part of any of its activities; while meeting minimum requirements established by The Drug Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act for an institution of higher education by annually directing the student to the College’s website and the below was:

1. Determined the effectiveness of the related policies and implement changes to the College’s ADM 3.02 Student Drug and Substance Abuse Policy as needed.
2. Ensured that the sanctions related to the College’s ADM 3.02 Student Drug and Substance Abuse Policy are enforced consistently.
3. Provided annual written notification to all students regarding:
  - o Standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol;
  - o Description of the legal sanctions and penalties under local, state, or federal law for the unlawful possession, use or distribution of illicit drugs and alcohol;
  - o Statements of the health risks associated with drug and alcohol and other drug abuse;
  - o Information about drug or alcohol counseling, treatment, or rehabilitation or reentry programs available to students; and
  - o A clear statement that the College will impose sanctions (and a description of those sanctions, up to and including expulsion and referral for prosecution) for violations of the Policy ADM 3.21 Student Rights and Responsibilities.
4. The biennial review must also include a determination as to:
  - o The number of drug and alcohol-related violations and fatalities occurring on the campus or as part of their activities that are reported to campus officials; and,
  - o The number and type of sanctions the Institution of Higher Education imposes on students as a result of such violations or fatalities.

During summer 2015, the College Safety/Security Coordinator conducted an administrative review to determine if the College fulfilled the requirements of the aforementioned Federal regulations. As this college is non-residential, the incidence of on-campus violations is not as much of an issue as the need to understand the impacts of alcohol and drug abuse that may have occurred elsewhere, placing the emphasis on treatment of individuals under the influence rather than enforcement actions on campus. The college’s programs reflect this difference through an emphasis on the drug and alcohol laws, and access to treatment facilities in its education efforts.

The College’s Safety Committee (members listed below) concurs with the suggestions:

- Regina Welch, Dean, Finance and Administration, Title IX Coordinator
- Don Fowler, College Safety/Security Coordinator
- Becky Roberts, College Health and Wellness Program Coordinator

- Sergeant Edward Ross, Henrico Police- Campus Security Team Leader
- Randy Faulk, Building Coordinator
- Ann Pryor, Nursing faculty
- Eiren Childress, School of Medical Imaging representative
- Sam Lewis, Clinical Simulation Center

## 2. Drug and Alcohol –Related Violations and Fatalities

### *Academic Year 2013-2014*

Total number of drug & alcohol-related fatalities	0
Total number of drug & alcohol-related violations	0
Total number drug & alcohol related sanctions imposed on students	0

### *Academic Year 2014-2015*

Total number of drug & alcohol-related fatalities	0
Total number of drug & alcohol-related violations	0
Total number drug & alcohol related sanctions imposed on students	0

## 3. Annual Written Notification Process

In order to comply with the Drug-Free Schools and Campuses Regulations, EDGAR Part 86, the procedures for the distribution of information regarding the College’s Drug and Alcohol Prevention utilizes the following formats to ensure awareness:

- Electronic delivery through the College’s protected email system which goes to the individual and is a primary mode of communication in use by the College. This has been selected as the primary means of distribution as it is the most reliable method available to ensure that students who are taking classes off-campus, abroad, and on-line receive the policy information. Refer to Appendix 1 for a copy of the notification distributed to the students.
- Distribution is also facilitated through the College’s Annual Security Report link - <http://bsmcon.edu/node/1026>).
- Availability of printed report through the office of the Dean, Finance & Administration.

## 4. Conclusion

The Safety/Security Coordinator conducted an extensive and comprehensive study of the College’s ADM 3.02 Student Drug and Substance Abuse policy, related programs and services for two academic years, from July 1, 2013 to June 30, 2015. The findings found that the College made available a course Campus\_Safety\_ADM in the College’s learning management system, Blackboard, during the 2014-2015 academic year. The course included sections on Bystander Intervention, Drugs and Alcohol, Crisis Response Guides, Safety Information, Helpful Links and Resources, Sexual Violence, and Teacher Notifications. This course will be reviewed and updated annually. The section on Drugs and Alcohol contains the below:

- *Effects of Alcohol and Other Drugs.* An Alcohol and Drug Learning module that is required to be completed by all students in the pre-licensure BSN program and the post-licensure RN-BSN Program. The learning module’s purpose is to educate students on the effects of alcohol and drugs.

- *More information: Health Effects of Alcohol and Other Drugs.* An alcohol and drug misuse and abuse brochure that provides information on the effects of alcohol and drugs and resources for students who need treatment.
- *Laws Regarding Alcohol.* A description of the legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and substance
- *Laws Regarding Controlled Substances.* Standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and substances by students

Furthermore, based on its review, the Safety/Security Coordinator determined that the College:

- Has implemented an effective drug and substance policy
- Will consistently enforce the sanctions that have been developed to address any violation of policy and/or standards of acceptable behavior related to drug and substance abuse by enforcement of the College's ADM 3.02 Student Drug and Substance Abuse policy.

Based upon the review of the College's ADM 3.02 Student Drug and Substance Abuse Policy, the College certifies that it has developed and implemented a comprehensive approach to adopted and implemented programs to address, and subsequently prevent, the abuse of alcohol and use or distribution of illicit drugs by students on its premises and as a part of any of its activities. The College will continue to develop, evaluate, assess, and pursue the best practices for its campus to create a safe and healthy environment for our students that is conducive to learning.

## References

BSMCON ADM 3.02 Student Drug and Substance Abuse Policy

<http://bsmcon.edu/sites/default/files/ADM%203.02%20Student%20Drug%20and%20Substance%20Abuse.pdf>

BSMCON College Catalog

[http://bsmcon.edu/sites/default/files/files/BON\\_Catalog\\_2015-web%281%29.pdf](http://bsmcon.edu/sites/default/files/files/BON_Catalog_2015-web%281%29.pdf)

State of Virginia Drug Laws search <http://law.lis.virginia.gov/vacode>)

State of Virginia Alcoholic Beverage Commission Laws search <http://law.lis.virginia.gov/vacode>)

BSMCON Health and Wellness Information on Alcohol and Drug Prevention

[https://bsmcon.blackboard.com/webapps/blackboard/content/listContent.jsp?course\\_id=2020\\_1&content\\_id=61091\\_1&mode=reset](https://bsmcon.blackboard.com/webapps/blackboard/content/listContent.jsp?course_id=2020_1&content_id=61091_1&mode=reset)

BSMCON 2015 Annual Security Report <http://bsmcon.edu/node/1026>)

## Appendix 1

Annual notice of Safety report

### NOTICE OF AVAILABILITY OF 2015 ANNUAL SECURITY REPORT

Bon Secours Memorial College of Nursing is committed to assisting all members of the community in providing for their own safety and security. The annual security report is available on the BSMCON website at <https://www.bsmcon.edu/consumer-information/clearycampus-security-act>

If you would like to receive a hard copy of the Annual Security Report which contains this information, you can stop by the Front Desk at 8550 Magellan Parkway, Suite 1100, Richmond, VA or you can request that a copy be emailed to you by contacting [donald\\_fowler2@bshsi.org](mailto:donald_fowler2@bshsi.org) or by calling (804) 627-5383.

The website and booklet contain information regarding campus security and personal safety including topics such as: crime prevention, campus security team, crime reporting policies, disciplinary procedures and other matters of importance related to security on campus. They also contain crime statistics for the three previous calendar years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by the college; and on public property within, or immediately adjacent to and accessible from the campus.

This notice is being posted in compliance with the Campus Security Act Title 34, Volume III CFR 668.41. Report posted September 30, 2015.

Title IX of the Education Amendments of 1972 prohibits Discrimination on the basis of sex in any federally funded education program or activity. Sexual or Gender-Based Harassment, Sexual Violence, Domestic Violence, Dating and Interpersonal Violence, and Stalking are prohibited by the Bon Secours Memorial College of Nursing.