Date

Ariana Lopez

Nurse Manager

PICU, XYS Hospital

123 Main Street

City, ST 12222

Dear Ms. Lopez,

I was excited to learn about the new graduate PICU position on the XYZ Hospital’s Careers website and would like to express my interest. I will graduate in December with my BSN degree from Bon Secours Memorial College of Nursing in Richmond, Virginia, a clinically intensive program which is part of the Bon Secours Mercy Health System.

I previously worked as an ER Tech in the Pediatric Emergency Department as well as a certified nursing aide at an assisted-living home. In the ER Tech position, I worked side-by-side with nurses, taking vital signs, performing blood draws, documenting medical history, and calming upset patients and families. I learned to successfully communicate with the inter-disciplinary healthcare team as well.

I also learned to multitask under pressure, maintain my composure, and gain the cooperation of our young patients. I informed physicians when lab or radiologic results were completed and updated the nurse of changes in the patient’s condition. As a certified nurse aide, I provided exemplary patient-centered care, assisted in activities of daily living and insured patient safety, dignity and confidentiality.

In my final semester, I am enrolled in a 200+ hour Clinical Immersion preceptorship in the Orthopedic Unit at Bon Secours Memorial Regional Medical Center, a 225-bed ANCC Magnet award-winning hospital ranked in the top 10% nationwide for cardiac care. This experience is providing an excellent foundation in preoperative and postoperative nursing skills that I can build upon if selected for a position in your unit. By the end of this course, I will have taken responsibility for the full patient-care load of 4 patients.

Over my nursing studies and 800+ clinical hours, I have learned how to work well under pressure, gain the trust of peers and providers, maintain a positive outlook while working in a fast-paced setting, and accept responsibility if I make a mistake. I am adamant about ensuring safe, quality care and passionate about patient education.

Thank you for taking time to review my application. I look forward to the opportunity to meet and discuss how I might contribute to the XYZ nursing team and offer compassionate, evidence-based care to your patients. I can be reached at PHONE NUMBER.

Sincerely,

Madelyn Foster