



2019-2020 V4 Verification

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. The U.S. Department of Education regulations require that before awarding Federal Student Aid, the Financial Aid Office must ask you to confirm information that you reported on your 2019-2020 FAFSA.

It is requested that all Verification documentation be turned in without delay upon receiving a Verification notice. Failure or delay in the completion of the Verification process could jeopardize 2019-2020 financial aid awards.

All documentation provided must include student's name, Student ID and original signature and date. Digital/e-signatures will not be accepted on any forms in the Verification process.

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2019-2020 Statement of Educational Purpose (Instructions)

(From Appendix A of the IFAP Electronic Announcement Posted August 16, 2017)

Instructions for Postsecondary Institutions

Students should appear in person at the school and present a valid and unexpired, government-issued photo identification (ID) such as a passport or a driver's license or other state-issued ID. You must maintain an annotated copy of that ID that includes the date it was received and the name of the person your school authorized to receive it.

Students must also sign a statement of educational purpose that certifies who they are and that the federal student aid they may receive will only be used for educational purposes and for the cost of attending the school for the 2019-2020 year.

A student who is unable to appear at the school must sign and submit the statement of educational purpose and he must submit a copy of his ID with the statement signed by a notary public confirming that the student appeared before her and presented the ID confirming his identity.

Please send the annotated copy of the ID along with this form to the OFA, so that we may complete verification.

Instructions for Notary Public

The acceptable forms of ID are indicated in the "Verification By School Official" section of the second page of this document (the "2019-2020 Statement of Educational Purpose").

2019-2020 Statement of Educational Purpose

I certify that I (*Print student's name*) _____ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending _____ (*Name of Postsecondary Educational Institution*) _____ for 2019-2020.

Student's Signature Date

Student's ID

Bottom portion to be completed by school and submitted to OFA:

Verification by School Official

Name of school official Title of school official Name of Institution

I verify that the above listed student has appeared before me in person OR has presented their ID to a Notary and has presented the following documentation of their identity (check one)

- An unexpired Passport
- A valid unexpired Driver's license or other state-issued ID
- An alternate unexpired valid, government-issued ID _____ (state the ID type)

Furthermore, I have an annotated copy of this ID which includes the date it was received and the name of the person at this institution that was authorized to receive it.

Signature of Official Date

Verification by Notary Public (Only to be used if student is unable to appear in person at the Institution)

State of _____
City/County of _____

On _____, before me, _____
(Date) (Notary's name)

personally appeared, _____, and provided to me
(Printed name of signer)

on basis of satisfactory evidence of identification _____
(Type of unexpired government-issued photo ID provided)

to the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal) _____
(Notary signature)

My commission expires on _____ (Date)

High School Completion Status Certification

In the cases where an aid applicant is selected by the U.S. Department of Education for verification of his or her high school or General Education Development (GED) equivalent completion status, the Financial Aid Office must complete this form to verify appropriate supporting documentation is on file at the college.

This form serves as documentation to satisfy the requirement to document high school or GED equivalent completion status as selected for verification.

Student Name

Student ID

The Financial Aid Office certifies that one of the following documents has been deemed sufficient to meet the requirements set forth by the U.S. Department of Education (the document selected must accompany this form in order to qualify):

High School or GED Equivalent Completion Supporting Documentation

Please select the documentation below that has been received by the Financial Aid Office and is kept in the student's academic file to support high school or GED equivalent completion.

An official high school transcript that shows the date the student graduated from high school.

An official GED transcript to include total score recorded at the bottom of the transcript, as well as a record that all subject tests was passed.

To be completed by Financial Aid staff:

Signature

Date

Printed Name/Title