



Title: Preceptor Guidelines

Policy:
 No.: NUR 3.07

Date: 8/2/08
 Rev.: 11/3/08, 12/5/11, 8/1/13,
 8/1/14, 2/20/2017

Areas Affected: All BSMCON Faculty and Students

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Policy Statement:

Purpose: To provide students with opportunities to enhance practicum learning experiences while practicing under the guidance of practicing professional nurses.

Role and Responsibilities of the Preceptor:

- A registered nurse, with a Bachelor of Science in Nursing preferred.
- Faculty shall be responsible for the designation of a preceptor for each student and shall communicate such assignment with the preceptor.
- Agrees to function as a designated student clinical preceptor by completing the preceptor agreement at the beginning of each semester.
- Is willing and able to teach and serve as a role model and resource for the nursing student.
- Provides supervision in the practicum experience.
- Responsible for the patients for whom the student and preceptor give care and may not further delegate the duties of the preceptorship.
- The ratio of student to preceptor shall not exceed two students to one preceptor at any given time.
- Provides evaluative feedback to the student and faculty regarding student performance.
- Communicates with the faculty member within the course to provide feedback regarding the preceptor experience.
- Participates in an annual evaluation of the preceptor program.
- Responsible for co-signing the nursing students' documentation (pre-licensure only).

Role and Responsibility of the Nursing Program:

Prior to placement of the student in a specific clinical environment, the course lead faculty ensures that the clinical site is an effective learning environment that will allow students to demonstrate the required competencies of the nursing program.

The preceptor will be provided with:

- Written objectives, and evaluation procedure.
- An orientation program to precepting students.

Reference Policy # _____

Approved by:

Barbara Sorbello
Milanes
 Signature

Dean of Nursing
 Provost/VP
 Title

4/7/2017
 4.24.17
 Date

Approval History:

Committees and Dates:
 Curriculum – 7/08, 8/2012, 4/2014, 12/2016
 Faculty Forum – 10/20/08, 4/2012, 2/20/2017
 Faculty Organization – 11/3/08, 9/4/12, 5/13/2014, 2/20/2017
 Policy Committee-11/19/12, 5/19/2014, 2/20/2017

- Skills Checklist
- Faculty who assume ultimate responsibility for implementation, monitoring, and evaluation of the preceptor program.

The student will be provided with:

- Written objectives and evaluation procedure as defined in the syllabus.
- An orientation program to precepting and the role of the student nurse.
- Faculty who assume ultimate responsibility for implementation, monitoring, and evaluation of the preceptor program.

The preceptor experience for BSN students at BSMCON will fully adhere to all laws and regulations governing the practice of nursing as communicated by the Virginia Board of Nursing and any other pertinent boards of nursing.