



Title: Student Attendance & Tardiness

Policy:  
 No.: ACA 3.05

Date: 8/25/08  
 Rev.: 3/7/11, 8/1/14, 8/1/16, 8/1/2019

Areas Affected: All BSMCON Faculty and Students

Page 1 of 1

**POLICY STATEMENT**

The student is expected to be present and on time for all classes and practicum experiences. Appointments, work obligations, vacations, and other personal matters are not to be scheduled when the student is committed to the classroom and practicum area. A student who wishes to observe a religious holiday that conflicts with classroom or practicum responsibilities must provide written advance notice to the course or practicum instructor at the beginning of the semester. The student is responsible for all material covered and assignments made during such absences. Practicum hours missed due to religious observance are included in the maximum allowable time that can be missed.

Practicum hours of absence are recorded on the student's final practicum evaluation tool. Tardiness and/or leaving from practicum site early will be noted on practicum evaluation tool and may impact student's ability to pass course. Any student experiencing a change in health status that impacts their ability to meet the essential technical standards of the nursing student as outlined in the college catalog, cannot be in the practicum setting. Depending on the specific change in health status, documentation may be required for the student to return to the clinical setting. Students will use good judgment when illness occurs. To protect patients, staff and peers, students with a fever and/or symptoms of infectious disease will NOT report to the practicum setting. The practicum instructor may dismiss a student from the practicum setting if the student poses a safety risk to themselves or patients.

Any student who misses more than one (1) scheduled practicum day per practicum course unless otherwise noted in course syllabus will fail the practicum. Additionally, students who arrive late to practicum may be dismissed from the site resulting in one (1) practicum day missed. There is no provision for students to make-up practicum days. Extenuating circumstances will be evaluated on a case-by-case basis.

Students enrolled in a precepted/mentored course will need to participate in 100% of the required practicum hours in order to pass the course.

Reference Guidelines for BSR Employees with Flu GI like Illness or Exposures  
 ACA 1.02 Essential Technical Standards of the Nursing Student

<b>Approved by:</b>		
_____	Dean of Nursing _____	_____
_____	Provost/VP _____	_____
Signature	Title	Date
<b>Approval History:</b>		
Committees and Dates:		
Curriculum Committee- 2/11, 11/13, 2/16, 4/2019		
Faculty Forum – 2/21/1, 3/16		
Policy Committee – 2/28/11, 12/16/13, 4/18/16, 4/16/2019		
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