

Policy Name: Student Technology Requirements  
Policy Number: ADM 10.04  
Title of Policy Owner: Director of Information Technology  
Approved by: Policy Committee/Administrative Cabinet  
Effective Date: 8/1/2020  
Version: 1.0  
Policy Status: Approved

I. Policy

This policy describes the general technologies which students are required to have and use for College programs. As hardware and software *specifics* frequently change, a detailed list of annually updated minimum requirements is maintained outside this policy on the College's website.

II. Purpose

To ensure students have the technology capabilities required to participate in academic programs.

III. Scope

All Pre-Licensure (BSN) Post-Licensure (RN-BSN) students.

IV. Definitions

V. Policy Details

Computer Ownership and Access

All Pre-Licensure (BSN) students are required to own a laptop.  
All Post-Licensure (RN-BSN) students must have access to a desktop or laptop at home.

Internet Connectivity

All students are required to have reliable, high-speed Internet access *at home*.

#### AntiVirus/Malware Protection

All students are required to have antivirus/malware protection on devices utilized to access College technology and resources.

#### Data Protection

All students are required to back-up their data to an external destination (e.g. the cloud) on a regular basis.

VI. Attachments  
None

VII. Related Policies  
None

VIII. Disclaimers  
a. Nothing in this policy creates a contractual relationship between Bon Secours Memorial College of Nursing (BSMCON) and any party. BSMCON, in its sole discretions, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

IX. Version Control

Version	Date	Description	Prepared by
1.0	5/11/2020	Revisions, name change, new template	Director of Information Technology