

FAQs – Graduation

When can graduates expect to receive their diploma in the mail?

Diplomas will be mailed to graduates at the beginning of May. Please allow 5-10 business days for delivery.

Graduates must complete the [Graduation Update Form](#) in order to have their diploma sent.

Please note: Your diploma will have the originally scheduled graduation date, not the new conferral date of April 28.

When can graduates expect to receive their College-issued cords?

College-issued cords (to include service cords, Latin Honors, Nursing Honor Society, APO and SNA) will be mailed separately from diplomas, beginning in May. Please allow 5-10 business days for delivery.

Is it too late to order a cap and gown for commencement?

No. Cap and gown ordering has been extended until April 30. Students planning to participate in commencement should go ahead and place their orders. Students will also have an additional opportunity to order a cap and gown in the fall.

When will commencement exercises be held for the spring 2020 graduating class?

Due to the current state of uncertainty caused by COVID-19, we are not able to provide any definitive details. As societal and health conditions allow, you may be assured that we are committed to providing a ceremony for your class. When we have final plans and confirmations, we will notify you of the details. It is important that you update your contact information with the College so that any communications regarding commencement reach you.

What should graduates do with their checked-out library books?

Graduates must return any checked-out book to campus by Friday, April 24, 2020. They can be dropped off Monday – Friday between 8am and 4pm in the marked bin by the front door for the receptionist to retrieve. Students should send an email to the College Librarian, Tina Metzger, [Tina Metzger@bshsi.org](mailto:Tina_Metzger@bshsi.org), notifying her which books were dropped off and when. She will then reconcile and notify the Registrar's Office that the student is cleared for graduation and can release their diploma/transcript; see policy [ADM 3.12](#).

What graduation date should students graduating this spring use when registering for the NCLEX?

The conferral date of your BSN degree will be April 28, 2020 for all students who successfully complete their spring course requirements on time. The College will notify the Virginia Board of Nursing on April 28, 2020 of your eligibility for RN licensure. If you need to take an incomplete in any course this semester, please understand your conferral date will be delayed until you have completed all degree requirements.

Due to the COVID-19 crisis, the Board of Nursing is attempting to process applications within 7-10 days (typical timeframe has been 30-45 days). For more details refer to the Virginia Board of Nursing [website](#).

**Do I need a transcript when applying for licensure in the Commonwealth of Virginia?
What about in another state?**

For those applying for licensure in the Commonwealth of Virginia: If you meet graduation requirements outlined in [ADM 3.12](#) and have no holds, the Registrar will send the required documentation to the Board of Nursing. You **do not need** to request an official transcript to be sent to the Virginia Board of Nursing.

For those applying for licensure outside of the Commonwealth of Virginia: You can request official transcripts using our online process at <https://www.bsmcon.edu/transcript-request>.

Do students graduating in May need to do anything with their door badge?

No. Door badges have been deactivated and spring graduates cannot access the College building. Door badges **do not** need to be returned.